



South Mississippi Regional Center

1170 West Railroad Street, Long Beach, MS 39560 228-868-2923

South Mississippi Regional Center is a program of the Mississippi Department of Mental Health providing care and support for people with intellectual and other developmental disabilities. We are currently seeking individuals who are energetic and compassionate team players and motivators for direct support positions at all of our locations. Each position at South

Mississippi Regional Center is an important and impactful role that provides our individuals with the appropriate level of care to meet their social, emotional, physical, and personal needs.

SOUTH MISSISSIPPI REGIONAL CENTER IS SEEKING

CONTRACT TARGETED CASE MANAGER FOR COMMUNITY SUPPORT PROGRAM

WORK LOCATION: Community Support Department – Long Beach

PAY: \$27 per hour

SCHEDULE/SHIFTS: Up to 28 hours per week. Monday through Friday 8:00AM to 4:30PM (variations as required)

CONTRACT TERM: July 1, 2025 through June 30, 2026

RESPONSIBILITIES:

Serves as IDD Targeted Case Manager (TCM) for people enrolled in the IDD Community Support Program (1915i). Manages and maintains caseload of people receiving IDD Community Support Program services. Develops and maintains a person-centered Plan of Services and Supports (PSS) for each person on caseload. Revises/updates each person's PSS at least annually or when changes in the person's circumstances occur or when requests are made by the person/legal representative. Coordinates and monitors identified supports and services through regular monthly contact, face to face quarterly reviews, and annual assessment and re-certification meetings. Ensures services are adequate, appropriate, and meet the person's needs. Attention to detail, organizational and time-management skills, as well as the ability to articulate with written and verbal communication are required. Applies pertinent state and federal regulations as well as agency and program policy and procedures. Travel within the six southern counties is required.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

Applicants must possess Bachelor's or Master's Degree in mental health, intellectual/developmental disabilities, or related field from an accredited 4-year college or university; and must have at **least one year of experience working** as a case manager or in related role **with people with IDD**. Must have a valid MS driver's license, or license from a contiguous state, and have personal vehicle insurance. Must be eligible to drive a State vehicle.

HOW TO APPLY:

Completed Contract Application Packets can be hand delivered to the Human Resource Department at 1170 West Railroad Street, Long Beach, MS 39560 or emailed to Human.Resources@smrc.ms.gov. All documentation verifying education and licensure MUST be submitted at the time of application.

RENEWAL OF CONTRACT: The contract may be renewed at the discretion of Ellisville State School at South Mississippi Regional Center for a period of two (2) successive one-year periods under the same prices, terms, and conditions as in the original contract. The total number of renewal years permitted shall not exceed two (2).

For more information, call 228.868.2923. Applications can be found at <https://www.smrc.ms.gov>