

**PROMOTION/TRANSFER  
VACANCY ANNOUNCEMENT  
October 14, 2016**

**POSITION:** LPN III

**CLASS CODE:** 1852

**WORK LOCATION:** Cheshire Programs

**MINIMUM PAY:** \$29,968.24-\$52,433.92 Actual salary will be determined by State Personnel Board policies.

**RESPONSIBILITIES** Examples of work performed in this classification include, but are not limited to the following:

- Takes and records vital signs, reporting significant changes to the appropriate person.
- Assists with habilitation of individuals.
- Assists patient with ADLs as needed.
- Monitors diet in terms of intake and texture.
- Provides for the emotional and physical comfort and safety of people served.
- Observes, records, and reports to the appropriate persons the general and specific physical and mental conditions of individuals via charting and electronic record.
- Renders general nursing care to individuals by administering prescribed medications and treatments in accordance with approved nursing techniques.
- Transports and coordinates doctor, dental, and other medical care provider visits in the local community.
- Ensures medications and related preparations are not expired.
- Ensures medical care equipment is clean and in proper working order.
- Monitors medications and provides training to individuals regarding medications, medical conditions, general health, and sexuality.
- Provides nursing coverage on an after hours emergency basis.
- Works a varied and flexible schedule based on the needs of the individuals.
- Performs related or similar duties as required or assigned.

**QUALIFICATIONS:** Graduation from a standard four-year high school or equivalent (GED) AND completion of an accredited one-year (thirty (30) semester hours) practical nursing program AND four (4) years experience working as an LPN. A valid license to practice as a Licensed Practical Nurse in the State of Mississippi is required. Applicant must attach a valid copy of his/her Mississippi LPN License. Must be eligible to drive a State of Mississippi vehicle. Must present a valid Driver's License from Mississippi or a contiguous state and proof of auto insurance. Must keep these documents current and present them to Human Resources as renewed.

**APPLICATIONS:** Applicants may apply through MS State Personnel Board webpage located at [www.mspb.ms.gov](http://www.mspb.ms.gov) by October 20, 2016. For more information contact Amanda Blackmon 228.896.3779.